

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

**BOARD OF SELECTMEN MEETING MINUTES**  
**May 23, 2016**

Selectmen Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike

Also Present: Michael Petrovick, Michael Bruss and Members of the Heritage Commission

Others Present: Robin Haubrich, Jan Hicks, John & Pat Thalhauser, Guy Tolman, Ruth Behrsing, Betty Behrsing, Elly Miles, Michelle Ferencsik, Lisa Stewart, John Arnold, Steve Griffin, Michael Bruss, Michael Petrovick, Judi Miller, Charlie & Sarah Pyle, Dennis Orsi, Barbara Caskie, BJ Carbee, Larry Kullgren, and Polly Freese

**CALL TO ORDER:** Chairman Howell called the meeting to order at 5:30pm.

**Town Hall Restoration**

Mr. Petrovick, Mr. Bruss and the Heritage Commission were present to discuss some issues regarding the restoration of the Town Hall project. Mr. Petrovick discussed the design and rehabilitation of the building and each step of the process through to the present. Ms. Arnold asked if the working group had already cut \$100,000 out of the original price estimates. Mr. Bruss said some of it was by design and it was actually almost \$200,000 that was cut. The public was invited to ask questions which Mr. Petrovick and Mr. Bruss answered. Michele Ferencsik of the Heritage Commission read a letter from the Heritage Commission to the Board of Selectmen asking for help from the Board. Mr. Howell asked about future planned fundraising and urged the Heritage Commission to move forward with grant applications to keep the fundraising process moving forward. The Board tried to get a feeling for what the Heritage Commission expects to be able to raise through fundraising and grants but they were unable to answer that question. The possibility of the building being closed due to access restrictions and code issues was discussed. In closing the discussion Mr. Howell suggested having donors talk to the Selectmen, Mr. Petrovick or Mr. Bruss to answer any questions they may have and reassure them that the project is moving forward.

**Solar Up**

Ruth Behrsing spoke about the upcoming Solar Up Phase III promotion. New Boston wants to be involved in the program and they need a partner. If Francestown was to partner with New Boston it would enable Francestown residents to receive discounts on solar installations. Ms. Behrsing asked for approval from the Board to go forward.

A motion was made by Brad Howell to sign the Solar Up application, seconded by Abigail Arnold. **Motion passes.**

## **Consent Agenda**

- A. 05/23/2016 Payroll & Accounts Payable Manifests
- B. Semi Annual Property Tax Warrant
- C. Applications for solar exemptions
  - i. Map 5 Lot 20-1 Paul & Kelly Marshall
  - ii. Map 6 Lot 47-2 Joseph & Suzan McElhinney
  - iii. Map 6 Lot 35-5 Eric & Cheryl Rasmussen
  - iv. Map 5 Lot 18-1 Michael Foote & Michele Scott
  - v. Map 2 Lot 37-1 Gordon Jones & Ruth Behrsing
  - vi. Map 6 Lot 26 David A Jonas Revocable Trust
- D. Treasurer's Delegation of Duties - Deposits
- E. Treasurer's Delegation of Duties – ACH Transfers

A motion was made by Abigail Arnold to approve the consent agenda, items A through E, seconded by Henry Kunhardt. **Motion passes.**

## **Correspondence**

- A. Email from Betsy Hardwick regarding the Crotched Mountain access road which was recently upgraded and may have infringed onto some rare plants along the side of the road. She is requesting a copy of the Notice of Decision concerning the right of way limits. Ms. Arnold looked at the NOD and said that work was extensive and they exceeded the width restriction of 12' which is in violation of the conservation easement held on the property. Ms. Hardwick will contact town counsel for how best to proceed.
- B. Police Department Job Task Report for May 16<sup>th</sup> through May 19<sup>th</sup>
- C. Jamie Pike's Administrative Report dated May 20, 2016
- D. Copy of a letter to Joseph and Chantel Kelley of 991 Old County Road from NH DES regarding a complaint they received for work the Kelleys did on their beach without a permit.
- E. Email from SNHPC regarding Round 3 of Solar Up
- F. Letter to the Selectmen from Kenneth Marx volunteering to become a member of the Zoning Board. Vacancies have been filled. Mr. Pike will respond accordingly.
- G. Email from Elizabeth Lavallee regarding a request of the Library from Village Water Company to use their bathroom to take water samples each month.
- H. Email from Steve Griffin to Jamie Pike with a schedule of events planned for the Old Meeting House through the summer.
- I. Letter from SNHPC regarding the Regional Transportation Plan to establish funding priorities
- J. Notice of Zoning Board of Adjustment Hearing in Merrimack, NH on May 25, 2016 at 7:00 PM at their Town Hall
- K. Letter from Christine Dubuque about a complaint alleging the sale of a dog from her home and her numerous dogs in cages and crates on her property. Ms. Dubuque was present and Mr. Howell asked if she would like to speak. Ms. Dubuque indicated that the phone call complaint was some sort of prank and that it was not true that she had dogs in cages and crates and that there was any mistreatment of her animals. She also objected to the way the complaint was handled and felt that she had been embarrassed by the discussion that took place at the last Board of Selectmen meeting regarding the allegations. Mr. Kunhardt spoke with the Animal Control Officer, Donald Abbott, about the issue. Mr. Abbott said that he was not aware of any mistreatment or sales of animals from that resident.
- L. Letter to Michele Ferencsik from Michael Petrovic regarding Town Hall issues discussed earlier.
- M. Letter to Board of Selectmen from Michael Petrovic regarding Town Hall issues discussed earlier.

Mr. Pike noted the following:

- He met with Kevin Holdridge and Nicole Kjellquist regarding a plan for updated Emergency Operations and will present to the Board on June 6<sup>th</sup>.
- He attended the SNHPC Piscataquog River Culvert Prioritization Model with Jason St. Cyr, Henry Kunhardt and Betsy Hardwick. Corrections to the data were made and Jack Munn will provide large scale maps to the Town for more review.

Polly Freese complained about all the sand around town and asked if the Highway Department could remove the sand. She also asked if Warren Kiblin will be used to reseed the lawns.

BJ Carbee objected to the Christina Dubuque discussion last week. She felt Ms. Dubuque should have been notified in advance and accused the Board of defaming her.

**NEXT BOARD OF SELECTMEN MEETING:** Monday, June 6, 2016

**ADJOURNMENT:** Chairman Howell adjourned the meeting at pm.

Respectfully Submitted,

Jamie A Pike

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Brad Howell

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Abigail Arnold

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Henry Kunhardt